

### **Annex 3 – Conditions agreed with North Yorkshire Police**

1. Documented staff training will be given regarding staff's obligation under the Licensing Act in respect of the:-

- Retail sale of alcohol
- Age verification policy
- Conditions attached to the Premises Licence
- Permitted Licensable activities
- The Licensing objectives and
- The Opening Times of the venue.

Such records shall be kept for a minimum of one year and will be made available immediately upon request from any Responsible Authority.

2. A Refusals Register and Incident Report Register will be kept. Such documents will record incidents of staff refusals of alcohol sales to under-age or drunk people as well as incidents of any anti-social behaviour and ejections from the premises. Such records shall be kept for at least one year. [For the avoidance of doubt, the one year period relates to each respective entry in the log book and runs from the date of that particular entry]: They will be made available immediately upon a reasonable request from any responsible authority.

3. The premises shall operate as a predominately food led establishment. Substantial food and non-intoxicating beverages including drinking water shall be available in all parts of the premises where alcohol is sold or supplied for consumption on the premises

4. There shall be a minimum 18 table covers for customer use at all times the premises is open and operating.

5. Customers shall only be served by way of waiter / waitress service.

6. It is the responsibility of the Designated Premises Supervisor / Manager on duty for risk assessing the need for SIA Door Supervisors at the premises. Special consideration should be given to the need for Door staff on Fridays/Saturdays or any Sunday leading into a bank holiday Monday and any days where race meetings are held at York Racecourse.

1. When employed, a register of those door supervisors employed shall be maintained at the premises and shall include:
  - a. the number of door staff on duty;
  - b. the SIA badge number and name of each member of door staff;
  - c. the times the door staff are on duty.
  - d. Any incidents

7. Clear and legible notices shall be displayed at all exits requesting patrons to respect the needs of local residents and to leave the premises and area quietly

8. The licence holder will operate a Challenge 25 Age Verification Policy at the premises. The only acceptable proof of age identification shall be a current Passport, photo card Driving Licence, Military ID card, or identification carrying the PASS logo

(until other effective identification technology e.g thumb print or pupil recognition, is adopted by the Premises Licence Holder).

PC 1671 Kim HOLLIS  
Alcohol Licensing Officer (York)  
Partnership Hub  
North Yorkshire Police  
Mobile 07802 385220  
Tel: 101